SCHEME AND SYLLABUS FOR THE POST OF Jr. Asst Cum Computer Assistant
(BACHELOR’S DEGREE STANDARD)

Group - IV SCREENING TEST (Objective Type)

<table>
<thead>
<tr>
<th>Subject</th>
<th>No. Of Question</th>
<th>Duration Minutes</th>
<th>Maximum Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Section – A General Studies &amp; Mental Ability</td>
<td>100</td>
<td>100</td>
<td>100</td>
</tr>
<tr>
<td>Section - B General English &amp; General Telugu (25 marks each &amp; SSC Standard)</td>
<td>50</td>
<td>50</td>
<td>50</td>
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<tr>
<td>Total</td>
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<td>150</td>
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Group - IV Main Examination (Objective Type)

<table>
<thead>
<tr>
<th>Paper</th>
<th>Subject</th>
<th>No. Of Question</th>
<th>Duration Minutes</th>
<th>Maximum Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paper-I</td>
<td>General Studies &amp; Mental Ability</td>
<td>150</td>
<td>150</td>
<td>150</td>
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<tr>
<td>Paper-II</td>
<td>General English &amp; General Telugu (75 marks each &amp; SSC Standard)</td>
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<td>Total</td>
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<td>300</td>
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</tbody>
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1. NEGATIVE MARKS: As per G.O. Ms. No.235 Finance (HR-I, Plg & Policy) Dept., Dt.06/12/2016, for each wrong answer will be penalized with 1/3rd of the marks prescribed for the question.

2. Computer Proficiency Test (Qualifying Test) for eligible candidates in the ratio of 1:2 with reference to total number of vacancies notified

SYLLABUS FOR THE SCREENING TEST

Section – A
GENERAL STUDIES AND MENTAL ABILITY

1. Events of national and international importance.
2. Current affairs- international, national and regional.
3. General Science and its applications to the day to day life Contemporary developments in Science & Technology and Information Technology.
4. Social- economic and political history of modern India with emphasis on Andhra Pradesh.
5. Indian polity and governance: constitutional issues, public policy, reforms and e-governance initiatives with specific reference to Andhra Pradesh.
6. Economic development in India since independence with emphasis on Andhra Pradesh.
7. Physical geography of Indian sub-continent and Andhra Pradesh.
9. Sustainable Development and Environmental Protection
10. Logical reasoning, analytical ability and data interpretation.
11. Data Analysis:
   a) Tabulation of data
   b) Visual representation of data
   c) Basic data analysis (Summary Statistics such as mean, median, mode, variance and coefficient of variation) and Interpretation
SYLLABUS FOR THE MAINS EXAMINATION

Paper - I
GENERAL STUDIES AND MENTAL ABILITY
1. Events of national and international importance.
2. Current affairs- international, national and regional.
3. General Science and it applications to the day to day life Contemporary developments in Science & Technology and information Technology.
4. Social- economic and political history of modern India with emphasis on Andhra Pradesh.
5. Indian polity and governance: constitutional issues, public policy, reforms and e-governance initiatives with specific reference to Andhra Pradesh.
6. Economic development in India since independence with emphasis on Andhra Pradesh.
7. Physical geography of Indian sub-continent and Andhra Pradesh.
9. Sustainable Development and Environmental Protection
10. Logical reasoning, analytical ability and data interpretation.
11. Data Analysis:
   a) Tabulation of data
   b) Visual representation of data
   c) Basic data analysis (Summary Statistics such as mean, median, mode, variance and coefficient of variation) and Interpretation

Paper - II
GENERAL ENGLISH AND TELUGU
(II)