ANDHRA PRADESH PUBLIC SERVICE COMMISSION: VIJAYAWADA  
NOTIFICATION NO. 03/2018  
APPLICATION FOR AWARD OF SENIOR SCALE / SELECTION GRADE UNDER  
CAREER ADVANCEMENT SCHEME OF AICTE SCALES OF PAY 2006 TO THE  
LECTURERS/PHYSICAL DIRECTORS/LIBRARIANS WORKING IN ANDHRA PRADESH  
GOVT. POLYTECHNIC COLLEGES IN A.P.T.E.S.  
(Strike off which is not applicable).

SUBJECT: _________________________________________________

Regd.No. _____________________________  
(To be assigned in the Commission’s Office)

APPLICANT SHOULD FILL-IN ALL THE COLUMNS. WRITE “N.A.” AGAINST THE  
COLUMNS, WHICH ARE NOT APPLICABLE.

1. Name of the Applicant  
   (In capital Letters) : _____________________________

2. Father’s Name : _____________________________

3. Designation : _____________________________

4. Name of the Institution & Address : _____________________________

5. Photograph  
   Paste Passport size Photograph  
   duly attested by concerned Principal

6. Qualifications : _____________________________

<table>
<thead>
<tr>
<th>Qualification</th>
<th>Name of the University</th>
<th>Subject(s)</th>
<th>Month &amp; Year of acquiring the qualification</th>
<th>Percentage of Marks / Division / Grade</th>
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<tbody>
<tr>
<td>Bachelor’s Degree</td>
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<tr>
<td>P.G. Degree in</td>
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<td>Ph.D.</td>
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</table>

7 Date of appointment as Associate Lecturer  
(Re-designated as Lecturer under AICTE  
Scales in the Department)/ Librarian/ Physical Director : _____________________________

8 Present AGP of Incumbent : _____________________________

9 Incumbent eligible for following AGP (put √ mark )

| (i) | Lecturer (AGP of Rs.5400) to Lecturer (AGP of Rs.6000). |
| (ii) | Lecturer (AGP of Rs.5400) to Lecturer (AGP of Rs.7000). |
| (iii) | Lecturer (AGP of Rs.6000) to Lecturer (Senior Scale – AGP of Rs.7000). |
| (iv) | Senior Lecturer/Lecturer (Senior Scale – AGP of Rs.7000) to Lecturer (Selection Grade – AGP of Rs.8000) |
| (v) | Lecturer (Selection Grade – AGP of Rs.8000) to Lecturer (Selection Grade – AGP of Rs.9000). |
| (vi) | Head of the Department (AGP of Rs.9000) to (AGP of Rs.10000). |
| (vii) | Librarian (AGP of Rs.6000) to Librarian (Senior Scale-AGP of Rs.7000). |
| (viii) | Senior Librarian / Librarian (Senior Scale-AGP of Rs.7000) to Librarian (Selection Grade - AGP of Rs.8000). |
10. Details of participation in Two AICTE approved refresher programmes of not less than two weeks duration each (As per AICTE pay scales 2006)

<table>
<thead>
<tr>
<th>Name of the Course / Training</th>
<th>Conducted by</th>
<th>From Date</th>
<th>To Date</th>
<th>No. of days</th>
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11. Details of participation in Two refresher programmes of one week each TEQIP / ISTE / NITTTR / SBTET sponsored programmes (As per AICTE pay scales 2006)

<table>
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<tr>
<th>Name of the Course / Training</th>
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12. Whether eligible for relaxation of Refresher : Programmes (specify Details)

13. Any other relevant information which is not : covered in the proforma

I hereby declare that all the particulars made in this Application are true, complete and correct to the best of my knowledge and belief.

STATION: __________________________
DATE : ____________________________

SIGNATURE OF THE CANDIDATE

Certified that

(i) The application of the above candidate has been scrutinised with reference to the Service Register along with instructions given by the Department / Government from time to time and found that all the entries made therein are true and correct.

(ii) The candidate is eligible for the award of Lecturer (AGP of Rs.6000)/Senior Scale (AGP of Rs.7000) / Selection Grade (AGP of Rs.8000/Rs.9000/Rs.10000) from _________________ (Date)

(iii) The recommendation for the award of Lecturer (AGP of Rs.6000)/Senior Scale (AGP of Rs.7000) / Selection Grade (AGP of Rs.8000/Rs.9000/Rs.10000) made in this regard is final.

Counter Signature of the Head of the Section with seal

Signature of the Principal with seal

NOTE: Enclose photo copies for evidence wherever necessary.
FORMAT – I


<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Staff Member</th>
<th>Designation with branch</th>
<th>Qualification With Date</th>
<th>Date of initial appointment</th>
<th>Date of award of Sr. Scale in AICTE Scales of Pay,1996</th>
<th>CTE’s procs. No. and Date</th>
<th>Addl. Qualification such as M.Tech/M.Phil etc. with last date of Examination</th>
<th>Appraisal Report Satisfactory/ Good/ V.Good</th>
<th>Revised Date of eligibility for award of Sr. Scale in terms of G.O.Ms. No.209, Dt:20/11/2010</th>
<th>Date of eligibility for award of Selection Grade after revision if any vide Col.9</th>
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Signature of the Principal

With Seal
FORMAT – II

LIST OF ELEIGIBLE CANDIDATES FOR AWARD OF LECTURER FROM (AGP of Rs.5400 to AGP of Rs.6000/ Rs.7000 ) and (AGP of Rs.6000 to AGP of Rs.7000) IN AICTE SCALES OF PAY 2006

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Staff Member</th>
<th>Designation with branch.</th>
<th>Qualification With Date.</th>
<th>Present AGP of Incumbent Rs.5400/ Rs.6000.</th>
<th>Date of appointment in the present AGP.</th>
<th>Last date of Examination relating to addl Qualification such as M.Tech./M.Phil/ Ph.D etc.</th>
<th>Date of completion of 4/5/6/9 years of Service.</th>
<th>E.O.L. if any availed during the period of 4/5/6/9 years service; Copies of EOL sanction proceedings to be enclosed.</th>
<th>Date of eligibility for award of Lecturer (AGP of Rs.6000) /Senior Scale (AGP of Rs.7000).</th>
<th>Appraisal Report Satisfactory/ Good/ V. Good, copy to be enclosed.</th>
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Signature of the Principal

With Seal
**FORMAT – III**

**LIST OF Sr. LECTURERS/LECTURERS (SENIOR SCALE) FOR THE AWARD OF SELECTION GRADE IN AICTE SCALES OF PAY2006**

From AGP of Rs.7000/Rs.8000/Rs.9000 to AGP of Rs.8000/Rs.9000/Rs.10000

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Staff Member</th>
<th>Designation with branch</th>
<th>Qualification With Date</th>
<th>Present AGP of Incumbent Senior Scale (AGP of Rs.7000)/Selection Grade (AGP of Rs.8000/Rs.9000)</th>
<th>Date of award of Sr. Lecturers/Lecturer (Sr. Scale-AGP of Rs.7000)/Selection Grade (AGP of Rs.8000/Rs.9000)</th>
<th>E.O.L. if any availed during the period of 5/3 years service, Copies of EOL sanction proceedings to be enclosed.</th>
<th>Date of completion of 5/3 years of Service.</th>
<th>Last date of examination relating to addl. Qualification Ph.D</th>
<th>Date of Eligibility for award of Selection Grade (AGP of Rs.8000/Rs.9000/Rs.10000)</th>
<th>Appraisal Report Satisfactory/Good/V.Good, copy to be enclosed.</th>
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<td>(11)</td>
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</table>

**Signature of the Principal**

*With Seal*
FORMAT – IV

PERFORMANCE APPRAISAL REPORT

This is to certify that the performance and Conduct of Sri / Smt. / Kum. _______________________________ Designation__________________________  
is consistently ___________________. Therefore his/her case for award of Lecturer (AGP of Rs.6000)/ Senior Scale (AGP of Rs.7000) / Selection Grade (AGP of Rs.8000/Rs.9000/Rs.10000) on completion of _____ years of Service in the present AGP of Rs.5400/Rs.6000/Rs.7000/Rs.8000/Rs.9000 under Career Advancement Scheme in the A.I.C.T.E. PAY SCALE of Pay 2006 may be considered.

Signature of the Head of Section

Counter Signed

Name: 
Designation:

PRINCIPAL
With Seal.
APPLICATION FOR THE AWARD OF /LECTURER/PHYSICAL DIRECTOR/LIBRARIAN
(SENIOR SCALE/SELECTION GRADE) UNDER CAREER ADVANCEMENT SCHEME OF
AICTE SCALES OF PAY 2006 (to be submitted in triplicate)

1. Name : 
2. Designation : 
3. Name of the Institution : 
4. Qualifications (Attested copies of Certificates to be enclosed) : 
5. Date of Appointment as Lecturer/Physical Director/Librarian in the Department : 
6. a) Date of completion of 9/6/5/4/3 years (including Service in Col.No.(5) : 
b) Whether Lecturer (AGP of Rs.6000)/Senior Scale (AGP of Rs.7000)/Selection Grade (AGP of Rs.8000/Rs.9000) in AICTE Scale already awarded; if so, CTE Procs. Details : 
7. Whether eligible for relaxation in Service due to M.Tech/M.Arch./M.Pharm/M.Phil/Ph.D. : 
8. Date of acquiring M.Tech/M.Arch./M.Pharm/ M.Phil/Ph.D : 
9. a) Whether participated in two AICTE approved refresher programs of not less than two weeks duration each and two one week each TEQIP / ISTE / NITTTR / SBTET sponsored programs (As per AICTE pay scales 2006) (If yes, copies to be enclosed) : 
b) If No, whether eligible for relaxation as per AICTE Guidelines : 
10. Consistently minimum ‘satisfactory’ For Senior Scale and in case of Selection Grade “GOOD” performance (Appraisal Report to be enclosed) : 
11. Whether any EOL availed by the incumbent during the eligible period. If ‘yes,’ give the details (copy of sanctioned EOL proceedings to be enclosed) : 
12. Date of eligibility to Lecturer (AGP of Rs.6000)/Senior Scale (AGP of Rs.7000) / Selection Grade (AGP of Rs.8000/Rs.9000/Rs.10000) :

Signature of the Individual  Counter Signature of the Head of Section  Signature of the Principal.