Screen 1: If the applicant is having the login details, then click on the "Login" button to apply for notifications in APPS as shown in the below screen. (If the applicant doesn’t have the login details, please refer to the User Manual for OneTimeProfileRegistration and Login Process available in the User Manual tab).

Screen 2: After successful login, the page is redirecting to the APPS homepage. Then click on the "Online Application Submission" link available at the bottom of the page for filling the application as shown in the below screen.
Screen3: After Clicking on Online Application Submission link, the following screen will be displayed. Click on Fee Payment button to paying the fee for particular notification as shown in the below screen.

Screen4: After Clicking on Fee Payment button, all the basic details are populated whatever given in the OTPR Registration and Enter remaining details like Do You Belong to Creamy Layer, Are You Local to Andhra Pradesh state, Are You Andhra Pradesh State White Card Holder and etc then click on Initiate Payment button for paying the fee as shown in the below screen.
After Clicking on Initiate Payment button, Popup alert is displayed with Total Amount. Click on Confirm button for redirecting to payment gateway page as shown in the below screen.
Screen6: After clicking on Confirm button, a pop-up alert is displayed with Payment Reference ID. Click on Continue button for paying the fee for generated Payment Reference ID as shown in the below screen.

Once Candidate gets the Success Pop-up alert then only Payment is confirmed otherwise amount will be funded in few days.

Screen7: After clicking on Continue button, the following screen will be displayed. Select Payment Gateway for paying fee as shown in the below screen.
If the payment is successful, the applicant is automatically redirected to the Application Page. Enter all the mandatory details and click on the Save button for saving the details as shown in the below screen.
Post Qualification Details:
- **Qualification:** Post Graduation Medical Course in Degree / D.O.
- **Specialization:** 3NDD (Pediatric)
- **University:** JNTU
- **Date of acquiring qualification:** 06/2011
- **Date of registering as Medical Practitioner:** 20/06/2010

Post Preferences:
- **Post Preference:** [Select]

Post Details:
<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name of Post</th>
<th>Post Preference</th>
<th>Post Type</th>
<th>Delete</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Civil Assistant Surgeon in Pediatrics</td>
<td>1</td>
<td>State-Wide</td>
<td>✗</td>
</tr>
</tbody>
</table>

Social Status:
- **Zone you belong to:** ZONE-I
- **District you belong to:** Visakhapatnam

Examination Preferred Location:
- **Preferred District**
  - **Primary:** Krishna
  - **Secondary:** Guntur

**Note:** Subject 2 and Subject 3 will be conducted only in English

**Declaration:**
I hereby declare that all the entries/statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after the examination, the commission can take action against me as per the rules. In case it is detected that I have misled Andhra Pradesh Public Service Commission on any issue, I will be solely responsible for all penal consequences thereof.

[Save]
**Screen9:** After Clicking on the `save` button, the following screen will be displayed. Check all the details then click on the `Ok` button as shown in the below screen.

**Screen10:** After Clicking on the `OK` button, a popup alert is displayed with `ApplicationID`. Again click on the `Ok` button for redirecting to Receipt Page as shown in the below screen.
Screen11: After clicking on the OK button, the following Receipt will be displayed. Click on the Print button for taking the printout of the Receipt Page.

Screen12: To check the payment status, click on the Check Payment Status link as shown in the below screen.